

## REGULAR COMPLIANCE STATEMENT

### ***Regular Compliance Statement procedure***

Regular compliance statements are used to provide a measure (or picture) of the accreditation system's day-to-day compliance and will be prepared at regular intervals not more than three months apart.

Compliance statements will be prepared and documented by the HVA Administrator and the completed document will be provided to the Accredited Operator; the compliance statement(s) will be used as a starting point when performing Internal Reviews.

Regular Compliance statements will include and represent the following items:

- The number (and types) of vehicles in the accredited fleet.
- The number of daily prestart inspections performed during the period & the number of any checks that were missed.
- The number of vehicle services which were performed on time during the period, and the number of any vehicle services that were not performed on time - overdue.
- The number of repairs made to equipment faults during the period and the number of "open" or non-repaired faults on the system at the time of preparing the compliance report.
- The number of driver's medical assessments performed during the period or review. Including the number of drivers' medicals that were overdue when assessed, the number of drivers' medical assessments that resulted in a driver having a restriction placed on their medical, or alternatively the number of drivers that failed the assessment during the period of review.
- The numbers of non-compliant trips performed under the Accredited Operator's Dimension & Loading Management System
- The number of powered vehicles holding AMMS Permits
- The number of trips performed using AMMS Permits
- The numbers of trips with AMMS Non-Conformances
- Load verification trip/records for all loads moved with the use of AMMS Permits

## REGULAR COMPLIANCE STATEMENT

*Monthly or Quarterly (please circle the frequency of compliance checks, must be done at least quarterly)*

Year covered: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

Period	Number of vehicles in the fleet			Number of daily prestart checks		Number of recorded services		Number of vehicle faults repaired		Number of drivers' medical assessments conducted during compliance period				Number of Dimension & loading checks			AMMS Permit: Load verification records			
	Trucks prime movers	Trailers	Dollies	Actual number completed	No. of checks missed	Completed on time	Missed or o/due	No. of faults repaired	No. of faults not closed out	No. attended	Missed or o/due	Restrictions applied by Doctor	No. of failed medicals	No. of loads	No. of non-compliant loads	No. of cautions / infringements / court matters	No. of vehicles in MMS	No. of trips taken	No. of trips where non-conformance occurred	Level of mass excess for each non-compliant trip
Reviewed By																				
Date of review																				
Reviewed By																				
Date of review																				
Reviewed By																				
Date of review																				
Reviewed By																				
Date of review																				
<b>Reviewer's comments:</b>																				
Signed & Dated: _____																				